



Please return this form using the freepost envelope enclosed. You can also donate online at [lucy.cam.ac.uk/give-lucy/donate-now](http://lucy.cam.ac.uk/give-lucy/donate-now) or by card over the phone by calling +44(0)1223 339241.

Full name: \_\_\_\_\_

Matriculation Year (if applicable): \_\_\_\_\_

Home address: \_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_ Telephone: \_\_\_\_\_

I am happy to receive communications from the College via email. ☐

Donors to Lucy Cavendish will be listed in a College publication. If you do not wish for your name to appear, please tick this box: ☐

### **I wish my donation to support:**

- ☐ Student Support Initiatives
- ☐ Outreach Activities
- ☐ Core purposes
- ☐ Other \_\_\_\_\_

### **Remembering Lucy in your will:**

- ☐ I would like to receive more information about leaving a legacy to Lucy
- ☐ I have already included a gift to Lucy Cavendish College in my will

### **Gift Aid: Boost the value of your donation by 25% at no extra cost**

*Gift Aid can be reclaimed by Lucy from the tax you pay for the current tax year. In order to Gift Aid your donation you must tick the box below. Please check all information is correct before signing and dating.*

☐ I want to Gift Aid my donation of £\_\_\_\_\_ and any donations I make in the future or have made in the past 4 years to Lucy Cavendish College (Registered Charity Number 1137875). I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I understand that I can cancel this declaration at any time by contacting the Development Office.

**Signed:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Please note that HMRC require charities to have the donor's home address on the Gift Aid declaration. Please notify the Lucy Cavendish College Development Office if you want to cancel this declaration, if you change your name or home address, or if you no longer pay sufficient tax on your income and/or capital gains.*

## One-off gift:

☐ I enclose a cheque for £\_\_\_\_\_ made payable to 'Lucy Cavendish College'.

☐ I wish to make a donation by credit/debit card:

Please debit the sum of £\_\_\_\_\_ from my account.

Card Type: \_\_\_\_\_ Card number: \_\_\_\_\_

Card holder's name: \_\_\_\_\_

Security Code (last 3 digits on reverse of card): \_\_\_\_\_ Start date: \_\_\_\_\_

Expiry Date: \_\_\_\_\_ Issue number (if Maestro/Switch): \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

☐ I wish to make a donation of £\_\_\_\_\_ by bank transfer

*Please set the payment reference to your surname followed by your first name (space permitting) and transfer to the following account. Please notify the College when you have made your donation.*

Sort code: 20-17-68 Account Number: 60592439

Swift/BIC code: BARCGB22 IBAN: GB92BARC 2017 6860592439

Bank name: Barclays Bank PLC Address: Barclays Business Centre, 9-11 St Andrews St, Cambridge CB2 3AA

## Regular gift by Direct Debit:

☐ I wish to make a regular gift of £\_\_\_\_\_ each month / quarter / year commencing on the 15th day of \_\_\_\_\_ month, \_\_\_\_\_ year until further notice / for a duration of \_\_\_\_\_ year(s). (please delete as applicable)

Name & Full Address of your Bank/Building Society \_\_\_\_\_

Name(s) of Account Holder(s) \_\_\_\_\_

Bank/Building Society Account Number: 

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Branch Sort Code: 

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**Instruction to your Bank or Building Society to pay by Direct Debit** Please pay CTT Charity payments Ltd Direct Debits, from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. (CTT Charity Payments process Direct Debits on behalf of Lucy Cavendish College). I understand that this instruction may remain with CTT Charity Payments LTD and if so, details will be passed electronically to my Bank/Building Society.

Signature(s): \_\_\_\_\_

Date: \_\_\_\_\_



Service User Number: 277937. Banks and Building Societies may not accept Direct Debit Instructions from some types of account. Your Direct Debit donation will appear on your bank statement as 'CHARITYPAYMENTS'.

Lucy Cavendish College takes very seriously its responsibility to protect and process your personal data. To read our data protection policy in full, please visit <https://www.lucy.cam.ac.uk/data-protection> Lucy Cavendish College is a charity (Registered Charity Number 1137875) and is registered with the Fundraising Regulator.



**Thank you very much for your support**